



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52
929-66-20 • 929-66-33 to 35
929-70-41 to 43

SPECIAL ORDER
No. 2002- 02

JAN 02 2002

SUBJECT : CREATION OF A TECHNICAL WORKING GROUP TO DEVELOP/ DEVISE EXAMINATIONS SYSTEM FOR APPLICATIONS/ CASUALS/ CONTRACTUALS AND REGULAR EMPLOYEES

DATE :

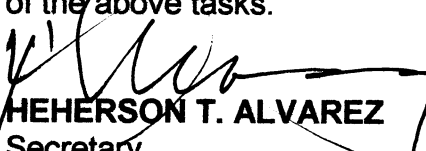
Consistent with our efforts in raising employment and organizational standards through an enhanced recruitment, examination and selection process, a technical working group is hereby created to be composed of the following:

DIR. ADELUISA G. SIAPNO, Ph.D.	-	Chairman HRMS
CRISTINA B. PAULINO	-	Member OIC-Chief, CMD, HRMS
ROSALINA O. ENRIQUEZ	-	Member, HRMS
MA. CRISTINA F. ABAYA	-	Member Personnel Division
CYNTHIA L. AUSTRIA	-	Member Personnel Division
MIRIAM M. MARCELO	-	Member Off. Of the Director, Adm. Service
VIZMINDA A. OSORIO	-	Member Office of the Head Executive Asst.

The group shall perform the following functions/tasks:

1. Conduct research on the tests/examinations administered to applicants in the various government agencies;
2. Develop/devise appropriate examinations/tests for technical and non-technical positions (contractuals and promotions of DENR regular employees);
3. Submit recommendations to the Assistant Secretary for Finance and Management Services appropriate examinations/tests to be prescribed in all DENR Offices in the recruitment, selection, renewal of contracts and promotion process;
4. Serve as Resource Persons in workshops (national) to discuss the administration of the prescribed test/examinations with the concerned senior personnel who will be responsible in the implementation of this proposed system; and
5. Evaluate/monitor the implementation and administration of said tests/examinations in all DENR-Offices.

The Order shall take effect immediately and remains in effect until the completion of the above tasks.


HEHERSON T. ALVAREZ
Secretary

Let's Go Green