



DEPARTMENT OF  
ENVIRONMENT AND  
NATURAL RESOURCES

**DENR SPECIAL ORDER**  
No. 2002 - 03

**JAN 03 2002**

**SUBJECT: RECONSTITUTING THE DENR GRIEVANCE COMMITTEE  
CREATED THROUGH CIVIL SERVICE COMMISSION M.C. NO.  
02, S. 2001**

Pursuant to CSC MC No. 02, S. 2001, the composition of the Grievance Committee in the DENR Central Office created earlier by S.O. No. 1231, S. 1996 is hereby reconstituted as follows:

- |   |            |
|---|------------|
| Director, HRMS  | - Chairman |
| One Division Chief each from the Legal and Planning Services  | - Members  |
| Bilis Aksyon Partner (Chief of Welfare and Discipline Section, Personnel Division)  | - Member   |
| Two representatives from the rank-and-file<br>(One for 1 <sup>st</sup> level and another for 2 <sup>nd</sup> level who shall serve for a term of two years) | - Members  |

The Personnel Division Chief with the assistance of a staff member, shall act as Secretariat and shall be the custodian of all records of the Committee.

The Committee is hereby authorized to seek the assistance of any DENR official or employee in pursuance of this Order and shall be guided by CSC MC No. 02, S.2001 in the performance of its functions. It shall find the best way to address specific grievances.

This Order takes effect immediately and revokes previous Orders inconsistent herewith.

  
**HEHERSON T. ALVAREZ**  
Secretary

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