



Republic of the Philippines  
Department of Environment and Natural Resources  
Visayas Avenue, Diliman, Quezon City, 1100  
Tel. Nos.: (632) 97-66-26 to 36; (632) 97-70-41 to 43



**SPECIAL ORDER**  
No. 2002- 09

JAN 07 2002

**SUBJECT : AUTHORIZING THE PARTICIPATION AND ATTENDANCE OF SOME DENR OFFICIALS AND PERSONNEL FROM THE CENTRAL AND FIELD OFFICES IN THE DENR-CARP ASSESSMENT AND PLANNING WORKSHOP FOR CY 2002 VIS-À-VIS SONA COMMITMENT OF THE DEPARTMENT.**

In the interest of service and to ensure the achievement of SONA commitment of the Department by June 2002, the following officials and personnel from the central and field offices are hereby authorized to attend and participate in the DENR-CARP Assessment and Planning Workshop for CY 2002, to wit:

**A. Central Office**

1. Undersecretary for Legal, Lands and International Affairs
2. Director, Lands Management Bureau
3. The Head, DENR-CARP National Secretariat
4. Director, Planning and Policy Service
5. The OIC Director, Planning Service and Concurrent PPD Chief
6. The Chief, Project Development and Evaluation Division
7. Head, DENR-CARP Planning and Technical Unit
8. DENR-CARP Regional Monitoring Officers
9. Team Leaders of the Patent Review Committee
10. 2 Technical Staff from Lands Management Bureau
11. 2 Technical Staff from Planning Service (1 from PPD and 1 from PDED)

**B. Regional Office**

1. The Assistant Regional Executive Director for Operations
2. The Assistant Regional Executive Director for Technical Services
3. The SONA Regional Focal Person
4. The Deputy Head, DENR-CARP Regional Secretariat
5. The Chief Lands Management Division

**C. Field Offices (PENRO and CENRO)**

1. All PENR Officer
2. All PENRO Chief LMO
3. 2 representatives from selected CENR Offices (CENR Officer and his Chief LMO with potential target on Patent Issuance of an aggregate area of 200 hectares or more)

To foster cost efficiency and to facilitate the conduct of the activity, the workshop venue shall be held on a by island grouping following the schedule below:

1. Luzon Group (Regions CAR, 1, 2, 3, 4 and 5)  
January 15-16 at Metro Manila
2. Mindanao Group (Regions 9, 10, 11, 12, 13 and ARMM)  
January 18-19 at Davao City
3. Visayas Group (Regions 6, 7, and 8)  
January 25-26 at Tacloban City

Likewise, all Deputy Heads of Regional DENR-CARP Secretariat are directed to report to the Central Office on January 8, 2002 for the orientation on the mechanics of the workshop and the planning and budgeting guidelines for CY 2002.

All workshop-related and traveling expenses of the Central Office participants shall be charged against CARP-OSEC allocation under the Agrarian Reform Fund (ARF) 158. To partly defray workshop expenses, all regional/field participants shall be charged of PhP2,500.00 each as registration fee. All checks should be issued to DENR Thrust, DENR Region XI and DENR Region VIII for Luzon, Mindanao and Visayas group, respectively to be acknowledged by an official receipt. Traveling expenses of the regional participants shall be charged against ARF appropriations of their respective offices, subject to the usual accounting and auditing rules and regulations.

This Order takes effect on the date specified herein

  
**HEHERSON T. ALVAREZ**  
Secretary