



Republic of the Philippines
Department of Environment and Natural Resources
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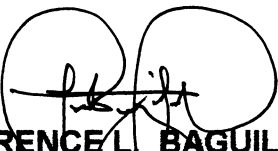
SUBJECT : Authorizing the Conduct of a One-day Year-end Assessment and Planning Workshop of the Policy Studies Service

In the interest of the service and in line with the Policy Studies Service' mandate of formulating policy recommendations and strategies for ENR management; and in order to evaluate the accomplishments of the said Office; to determine its strengths and weaknesses in the performance of its functions and to prepare plans of action and budgetary allocations for the year 2003, one-day year-end assessment and planning workshop will be conducted on 06 December 2002 at the National Meat Inspection Conference Room.

In line with this, the following staff of the Policy Studies Service are hereby authorized to participate in the said workshop:

1. Dir. Marcial C. Amaro, Jr.
2. Noel O. Padilla, Ph. D.
3. Ruby T. Buen
4. Eleazar S. Alaira
5. Roy Stephen A. Tolentino
6. Raymond R. Virgino
7. Nerissa B. Jarabe
8. Nelia F. Villanueva
9. Maria Tereza I. Escubio
10. Leonor M. Arzadon
11. Marlyn C. Arzaga
12. Nenita R. Zabala
13. Ma. Lovella P. Segayo
14. Ma. Madeline P. Dela Peña
15. Imelda F. Matubis
16. Ma. Theresa M. Enriquez
17. Hilaria G. Magculang
18. Miguel G. Badion

The result of the workshop shall be used as the basis for the calendar year 2003 work and financial plans of the Policy Studies Service. Expenses for the said workshop shall be charged to the funds of the Policy Studies Service subject to the usual accounting and auditing rules and regulations.


CLARENCE L. BAGUILAT ^{11/27}
OIC, Office of the Undersecretary
for Policy and Planning