

## Republic of the Philippines Department of Environment and Natural Resources

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DEC 0 5 2002

SPECIAL ORDER No. 2002 - 1065

SUBJECT :

AUTHORIZING THE CONDUCT OF A SEMINAR-WORKSHOP ON CONFLICT MANAGEMENT AND THE HABITS OF HIGHLY EFFECTIVE PEOPLE

In the interest of the service and in order to enhance the organizational relations and interpersonal skills of HRMS staff, the conduct of above-mentioned one-day seminar-workshop for two batches on December 17 and 19, 2002 is hereby authorized.

The Environment and Natural Resources Academy (ENRA) staff shall attend the 1<sup>st</sup> batch on December 17, 2002 to be held at the ENR Academy, Carranglan, Nueva Ecija in support of the economy measures of the Department.

On the other hand, the Management Development Division, Trainers Development Division, Career Management Division and Office of the HRMS Director staff shall attend the 2<sup>nd</sup> batch to be held on December 19, 2002 at the Visitors Center, PAWB, Quezon City.

The following shall be the Resource Persons:

- 1. Director Adeluisa G. Siapno
- 2. Dr. Ric G. Enriquez
- 3. Mr. Al O. Orolfo

The HRMS shall submit a report to this Office within fifteen (15) days after the implementation of the activity. Training related expenses shall be borne by HRMS subject to the usual accounting and auditing rules and regulations.

This Order takes effect on the dates herein specified.

ANN CHRISTINE T. ROJO
Head Executive Assistant
OIC,Office of the ASec
for Finance & Mgt. Services