

Republic of the Philippines

Department of Environment and Natural Resources Visayas Avenue, Diliman, Quezon City

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FEB 0 1 2002

SPECIAL ORDER No. 2002 - 108

SUBJECT:

AMENDING SPECIAL ORDER NO. 2000-964, S. 2000 DATED SEPTEMBER 19, 2000 CREATING A COMMITTEE ON THE

DENR OFFICE UNIFORMS FOR CY 2002

In view of the necessity to discuss, recommend and prescribe uniforms for CY 2002, Special Order No. 2000-964, s. 2000 is hereby amended as follows:

Assistant Secretary for Finance and Management Services - Chairman

Director, Administrative Service

- Co-Chairman

Director, Human Resource Management Service

- Member

Director, Special Concerns Office

- Member

Director, Public Affairs Office

- Member

Chief, Personnel Division

- Member

Chief, Employees' Welfare and Discipline Section.

Personnel Division

- Member

President, DENREU

- Member

The Committee shall be responsible for the following:

- 1. Take charge of the selection of the materials, colors, and designs of the office uniforms for CY 2002:
- 2. Coordinate/ facilitate the procurement of the same;
- 3. Prescribe the necessary guidelines that will serve as basis in the grant of office uniform/ clothing allowance; and
- 4. Issue office rules on the wearing of office uniforms and appropriate sanctions for violation thereof in accordance with the CSC Code of Conduct and Office Decorum.

This Order takes effect immediately and amends Special Order No. 2000-964, s. 2000.

HERSON T. ALVAREZ

Secretary