



Republic of the Philippines  
Department of Environment and Natural Resources  
Visayas Avenue, Diliman, Quezon City  
Tel. Nos. (632) 920-4301 \* (632) 928-0691 to 93  
924-2540 \* 928-8592  
929-6626 loc. 2012 - 2014

**SPECIAL ORDER**

No. 2002- 1096

**DEC 09 2002**

**SUBJECT : AUTHORIZING THE CONDUCT OF THE YEAR-END ASSESSMENT WORKSHOP TO BE HELD ON DECEMBER 12, 2002 AT THE OSEC CONFERENCE ROOM**

In the interest of the service and in view of the need to assess the performance of the Office of the Secretary-Office of the Head Executive Assistant (OSEC-OHEA), and to formulate strategies to improve its performance in the delivery of the service, the conduct of the OSEC-OHEA Year-End Assessment Workshop on December 12, 2002 at the OSEC Conference Room is hereby authorized.

All OSEC-OHEA personnel are authorized to attend and participate in the workshop.

Expenses to be incurred shall be charged against the DENR Funds subject to the usual accounting and auditing rules and regulations.

This Order shall take effect immediately.

  
**HEHERSON T. ALVAREZ**  
Secretary