

## Republic of the Philippines Department of Environment and Natural Resources

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929-6626 loc. 2012 - 2014

020 13 2002

## **DENR SPECIAL ORDER**

NO. 2002-<u>1/37</u>

## SUBJECT: CREATION OF A TRANSITION TEAM

In order to facilitate the smooth turnover of functions, authorities and responsibilities of the undersigned, a Transition Team is hereby created composed of the following:

1. Dr. Rolando L. Metin Team Leader 2. Ms. Grace Favila Member 3. Mr. Rafael E. Camat Member 4. Ms. Emelita C. Aguinaldo Member 5. Ms. Lolita M. Sajul Member 6. Ms. Marilyn Q. Landicho Member 7. Ms. Catalina M. Ancheta Member 8. Mariclaire T. Miguel Member

The Team shall perform the following functions:

- 1. Gather information/documents from any DENR office and unit, including its bureaus, regional offices and attached agencies that will aid in understanding and evaluating the present structure and systems of the Department;
- 2. Review the present structure, systems and procedures of the department;
- 3. Validate the inventory of facilities and listings of personnel and other assets;
- 4. Submit findings and recommend appropriate actions and plans, including time frame when actions must be done and completed;
- 5. Perform other tasks that may be necessary to facilitate the transition.

This Order takes effect December 13, 2002 and shall remain in force until revoked or modified by the DENR Secretary.

Secretary