

## Republic of the Philippines Department of Environment and Natural Resources

Visayas Avenue, Diliman, Quezon City, 1100 Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52 929-66-20 • 929-66-33 to 35 929-70-41 to 43

GEC 19 2002

SPECIAL ORDER No. 2002-1150

SUBJECT

CREATING A FACILITIES AUDIT REVIEW COMMITTEE

IN THE DENR CENTRAL OFFICE

To ensure the quality of facilities and to hasten actions necessary for the physical improvement of the office environment, a Facilities Audit Review Committee is hereby created in the DENR Central Office, to be composed of the following:

Chairperson

CYNTHIA R. BALASCOPO

OIC Chief, Management Division

**Members** 

CELSO L. BAUTISTA

OIC Chief, General Services Division

DR. EMMANUEL T. PILAR

Medical Officer III, Medical and Dental Unit

**ENGR. EMMANUEL S. DAVID** 

Chief, Building Grounds and Maintenance Section

Mr. MARIO BERNALDO B. CONTRERAS, JR.

MAA II, Management Division

**ENGR. JAIME F. JACOBO** 

Engineer II, General Services Division

The Committee shall conduct the facilities audit of all buildings within the DENR Central Office Compound and submit their report to the Office of the Secretary, through the Administrative Service, not later than the 2<sup>nd</sup> week of January 2003, indicating also their recommendations on actions to be taken in view of the findings.

This Order shall take effect immediately and shall remain in force until the submission of the complete report to the Secretary.

Secretary