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Republic of the Philippines
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FEB 21 2002

SPECIAL ORDER
No. 2002- 145


SUBJECT: DESIGNATING MS. JANET N. MABBORANG AS SPECIAL DISBURSING OFFICER (SDO) OF THE MT. MAKILING RESERVE AREA AND LAGUNA DE BAY COMMISSION (MMRALBC)

In the interest of the service, **MS. JANET N. MABBORANG** of the Personnel Division is hereby designated as SDO of the Mt. Makiling Reserve Area and Laguna de Bay Commission (MMRALBC), in addition to her present duties without additional compensation. Ms. Mabborang is authorized to hold cash advance in the amount of FIFTY THOUSAND PESOS (P 50,000.00), chargeable against MMRALBC funds to defray expenses for the implementation of various activities of the Commission, subject to the availability of funds and the usual accounting and auditing rules and regulations. Breakdown is as follows:

(05)	Repair & Maintenance of Gov't Vehicle	-	P 10,000.00
(07)	Supplies and Materials	-	20,000.00
(23)	Gasoline, Oil and Lubricants	-	4,000.00
(29)	Other Services	-	<u>16,000.00</u>
	TOTAL		P 50,000.00

The cash advance shall be used solely for the purpose for which it is intended and shall be liquidated monthly or fully upon termination of the purpose. No replenishment of cash advance shall be granted unless the previous one has been liquidated or fully accounted for.

This Order takes effect immediately and remains valid until 31 December 2002.


Prof. ROGELIO V. PAGLOMUTAN
Assistant Secretary for Finance
and Management Services