



Republic of the Philippines
Department of Environment and Natural Resources

Visayas Avenue, Diliman, Quezon City
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924-2540 * 928-8592
929-6626 loc. 2012 - 2014

MAR 12 2002

SPECIAL ORDER
NO. 2002- 207

SUBJECT : **DESIGNATING MR. HERBERT O. RACELIS AS SPECIAL
DISBURSING OFFICER OF THE HUMAN RESOURCE
MANAGEMENT SERVICE**

In the interest of the service, **MR. HERBERT O. RACELIS** is hereby designated as Special Disbursing Officer for the Human Resource Management Service (HRMS). As such, he is hereby authorized to hold cash advance in the amount of **NINETY THOUSAND PESOS (P90,000.00) (07-P45,000.00/29-P45,000.00)** chargeable against the funds of the HRMS, to defray miscellaneous and other operating expenses.

As Special Disbursing Officer, he shall be guided by the existing accounting and auditing rules and regulations regarding the handling of government funds which was entrusted to him by virtue of this Order and shall be immediately liquidated when no longer needed.

This Order shall take effect immediately and shall remain in force until revoked in writing.

PROF. ROGELIO V. PAGLOMUTAN
Assistant Secretary for Finance
and Management Service