



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City, 1100
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929-66-20 • 929-66-33 to 35
929-70-41 to 43



SPECIAL ORDER
NO. 202-226

MAR 18 2002

SUBJECT: **DESIGNATING MS. EVELYN M. JUANILLO AS SPECIAL DISBURSING OFFICER OF THE FOREIGN INVESTMENT SERVICE (FIS), FOREIGN ASSISTED AND SPECIAL PROJECTS OFFICE (FASPO)**


In the interest of the service, Ms. Evelyn M. Juanillo is hereby designated as Special Disbursing Officer for Foreign Investment Service (FIS), Foreign Assisted and Special Projects Office (FASPO), in addition to her present duties without additional compensation. Ms. Juanillo is authorized to hold a cash advance in the amount of Twenty Thousand Pesos (P20, 000.00) chargeable against FASPO funds to defray emergency needs for minor repairs, supplies and materials, gasoline/lubricants, communication services and other miscellaneous expenses subject to the availability of funds and the usual accounting and auditing rules and regulations. Breakdown is as follows:

(07) Supplies and Materials	-	P 8,000.00
(23) Gasoline, oil and lubricants-		2,000.00
(29) Other Services	-	10,000.00
TOTAL		P20,000.00

The cash advance shall be used solely for the purpose for which it is intended and shall be liquidated monthly or fully upon the termination of the purpose.

No replenishment of cash advance shall be granted unless the previous one has been liquidated or fully accounted for.

This Order shall take effect immediately and remains in force until revoke in writing.


PROF. ROGELIO V. PAGLOMUTAN
Assistant Secretary for Management Services