



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52
929-66-20 • 929-66-33 to 35
929-70-41 to 43

APR 03 2002

**SPECIAL ORDER
NO. 2002 - 264**

**SUBJECT : DESIGNATION OF MS. SYLVIA R. ESPAÑOL AS
SPECIAL DISBURSING OFFICER OF USAID-
ASSISTED ECOGOVERNANCE PROGRAM.**

In the interest of the service and in order to facilitate the immediate payment of official transactions in connection with the day-to-day operations of the USAID-Assisted Eco Governance Program Ms. Español is hereby designated as Special Disbursing Officer of the said project.

As much she shall be allowed to hold cash advance in an amount not exceeding ₱ 30,000.00, to be broken down as follows:


- Object 07 (Supplies and Materials) : ₱ 15,000.00
- Object 29 (Other Services) : ₱ 15,000.00

Said cash advance shall be charged against GOP Program funds to defray emergency needs for supplies and materials, miscellaneous expenses and other services subject to the availability of funds and the usual accounting and auditing rules and regulations.

As Special Disbursing Officer, she shall be guided by the existing accounting and auditing rules and regulations regarding the handling of government funds entrusted to her by virtue of this Order.

No cash advance shall be granted unless the previous one has been liquidated or accounted for.

This Order shall be effective until December 31, 2002


Prof. ROGELIO V. PAGLOMUTAN
Assistant Secretary
Management Office