



Republic of the Philippines
Department of Environment and Natural Resources
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SPECIAL ORDER
No. 2002 - 346

MAY 16 2002

SUBJECT: GRANTING STUDY LEAVE PRIVILEGE TO SOME DENR EMPLOYEES PREPARING FOR THEIR BOARD/BAR EXAMINATIONS OR COMPLETING THEIR MASTER'S DEGREE PROGRAM.

In the interest of the service and in order to provide educational support to DENR employees, the following personnel are hereby authorized to attend review classes in preparation for the board/bar examinations or to complete their master's degree:

NAME	OFFICE	COURSE	DURATION
1. Conrado M. Mahinay, Jr.	Region X	Bachelor of Laws	01 April to September 2002
2. Ariel A. de Jesus	MGB-CO	Master in Business Administration (Comprehensive Examination)	01 June to 30 November 2002
3. Elisa D. Apolinario	CENRO Los Baños, Region IV	MS in Wildlife Management (Thesis Writing)	01 June to 30 November 2002

Under this Order, the above-named employees are entitled to the benefits and bound by the terms and conditions as enumerated under DENR Memorandum Circular No. 2001-10 dated 18 May 2001. They shall sign a Service Obligation Contract with their respective heads of office within thirty days upon issuance of this Order. Their respective heads of office are required to submit a report to the Secretary through the DENR Scholarship Committee with the supporting documents under Sec. 2.7 of the said memorandum circular.

This Order is effective for the duration of the review classes and the board/bar examinations or to complete the master's degree as indicated opposite the name of the grantee.


HEHERSON T. ALVAREZ
Secretary