

Republic of the Philippines Department of Environment and Natural Resources

Visayas Avenue, Diliman, Quezon City, 1100
Tel Nos. (632) 929-66-26 to 29 • (632) 929-65-52
929-66-20 • 929-66-63 to 35
929-70-41 to 43

MAY 2 3 2002

SPECIAL ORDER No. 2002 - <u>353</u>

SUBJECT :

Authorizing the conduct of the First Quarter Assessment of the Trainers' Development Division Accomplishments cum Team Effectiveness Workshop

In the interest of the service and in order to further assess the Trainers' Development Division's accomplishments and create an effective and cohesive team in the service, the following are hereby authorized to attend the abovementioned effectiveness workshop to be held at the Subic International Hotel, Olongapo City on May 31 - June 1, 2002:

NAME POSITION

A. Participants

 3. 4. 6. 7. 8. 	Filipina V. Edralin Rosario C. Gulmatico Herminia O. Ecleo Armi D. Foster Guadalupe C. Oliveros Yvonne B. Baldado Sonia C. Escasura Maria B. Bongco	Chief, TDD HRMO IV HRMO III HRMO III HRMO III HRMO I HRMO I HRMO I
9. 10	Gilbert L. Aquino .Jean F. Allado .Dina M. Sajul	HRMO I HRMO I Artist Illustrator II Clerk II

B. Resource Person

Dr. Adeluisa G. Siapno, CESO III

Director, HRMS

C. Training Staff

2 HRMS Staff

Travelling expenses of participants and resource person, food and accommodation, supplies and materials and other allowable training expenses shall be chargeable

against the HRMS funds, subject to the usual accounting and auditing rules and regulations.

A training report shall be submitted to the undersigned fifteen (15) days upon completion of the training workshop.

This Order takes effect on the dates specified herein.

PROP. ROĞELIO V. PAGLOMUTAN

Assistant Secretary for Finance and Management Services