



Republic of the Philippines  
Department of Environment and Natural Resources  
Visayas Avenue, Diliman, Quezon City  
Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52  
929-66-20 • 929-66-33 to 35  
929-70-41 to 43

SPECIAL ORDER  
No. 2002- 436

MAY 29 2002

**SUBJECT : DESIGNATION AS OFFICER-IN-CHARGE, CHIEF,  
ADMINISTRATIVE DIVISION, DENR REGION IV**

In the interest of the service and consistent with the mandate of DENR Administrative Order No. 99-52 dated December 15, 1999, and in view of the vacancy created after the retirement of Administrative Officer V Redegonda P. Brillantes, Atty. Maria Luz M. Recelestino, a holder of Attorney II position (SG-18), is hereby designated as OIC, Chief, Administrative Division, DENR Region IV.

As such, Atty. Recelestino shall supervise the operations and work flow of the Administrative Division and shall sign all communications and correspondences as follows:

**ATTY. MARIA LUZ MARCIAL-RECELESTINO**  
*OIC, Chief, Administrative Division*

In the discharge of the functions, duties and responsibilities as OIC, Chief, Administrative Division, Atty. Recelestino is entitled to receive Representation and Transportation Allowance (RATA) on a reimbursable basis subject to the usual accounting and auditing rules and regulations.

This Order takes effect immediately and supersedes all previous issuances inconsistent herewith.

  
**HEHERSON T. ALVAREZ**  
*Secretary*