



Republic of the Philippines
Department of Environment and Natural Resources

Visayas Avenue, Diliman, Quezon City, 1100
Tel Nos. (632) 929-66-26 to 29 • (632) 929-65-52
929-66-20 • 929-66-63 to 35
929-70-41 to 43

DENR SPECIAL ORDER
NO. 2002- 445

JUN 03 2002

**SUBJECT : DESIGNATING DIRECTOR CLARENCE L. BAGUILAT AS
SPECIAL DISBURSING OFFICER (SDO) IN THE OFFICE
OF THE UNDERSECRETARY FOR ENR POLICY AND
PLANNING**

In the interest of the service, **Director Clarence L. Baguilat** is hereby designated as Special Disbursing Officer (SDO) in the Office of the Undersecretary for ENR Policy and Planning, in addition to his present duties and responsibilities without additional compensation. Dir. Baguilat is authorized to hold cash advance in the amount of **FIFTY THOUSAND PESOS (P50,000.00)** with the following breakdown per subject:

07	-	P25,000.00
29	-	P25,000.00

Said cash advance shall be charged against DENR-OUENRPP funds to defray emergency needs for supplies and other services subject to the availability of funds and the usual accounting and auditing rules and regulations.

Dir. Baguilat shall coordinate with the Department Chief Accountant and Department Auditor prior to discharge of duties and responsibilities as SDO.

This Order shall take effect immediately and remains in force until December 31, 2002.


HEHERSON T. ALVAREZ
Secretary

Recommending Approval:


DEMETRIO L. IGNACIO, JR.
Undersecretary for ENR Policy and Planning



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ORIGINAL DOCUMENT
RETURNED FOR
COMPLETION:


AIDA PERAL

OFFICE OF THE UNDERSECRETARY FOR ENR POLICY AND PLANNING