



Republic of the Philippines  
Department of Environment and Natural Resources

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SPECIAL ORDER  
NO: 2002-556

**JUL 05 2002**

**SUBJECT : Authorizing the attendance of the Central, Bureau and Regional Offices Budget Personnel in a Three (3) Day Workshop on the Preparations of the Quarterly Financial Reports of Operations and Statement of Allotment, Obligations and Balances**

With the implementation of the New Government Accounting Systems (NGAS) as prescribed under COA Circular No. 2001-004 dated October 30, 2001, the preparation of the Quarterly Financial Reports of Operations (FRO) and the Monthly Statement of Allotments and Obligations (SAOB) is now the responsibility of the Budget Division. Since the remaining balance of twenty-five percent (25%) shall be released after the completion of the evaluation of the agency physical and financial performance as of 30 June 2002 as provided by National Budget Circular No. 478 dated 05 February 2002, a three (3) day workshop is hereby authorized to be conducted on July ~~24-26~~, 2002 at the DENR Canteen, Quezon City.

The said workshop shall be attended by not more than two (2) participants from the Bureau and Regional Office Budget Section personnel who are actually doing the task. They must bring with them the consolidated FRO and SAOB as of June 30, 2002 for all funds to facilitate the preparation of the DENR's consolidated financial reports.

The Budget Division shall take the lead in the conduct of the workshop including secretariat services under the supervision of the Director, Financial and Management Service.

Participants shall be authorized to claim travelling and other related expenses in the conduct of this workshop and a registration fee of P2,200 (check payable to the DENR Trust Fund 101) for each participant. Said expenses are chargeable against their respective offices subject to the existing budgeting, accounting and auditing rules and regulations.

This Order shall take effect on the specified date.

  
**HEHERSON T. ALVAREZ**  
Secretary