



Republic of the Philippines
Department of Environment and Natural Resources

Visayas Avenue, Diliman, Quezon City
Tel. Nos. (632) 920-4301 * (632) 928-0691 to 93
924-2540 * 928-8592
929-6626 loc. 2012 - 2014

JUL 12 2002

SPECIAL ORDER

No. 2002 - 558

**SUBJECT : DESIGNATING MR. HERBERT O. RACELIS AS
SPECIAL DISBURSING OFFICER OF THE HUMAN
RESOURCE MANAGEMENT SERVICE**

In the interest of the service and in support to the effective implementation of the 8th CENR Management Course to be conducted on 1-30 August 2002, **Mr. Herbert O. Racelis** is hereby designated as Special Disbursing Officer. As such, he is hereby authorized to hold cash advance in the amount of **TWO HUNDRED THOUSAND PESOS (P200,000.00) (07-30,000.00 / 29-P170,000.00)** chargeable against the funds of the HRMS to defray miscellaneous and other operating expenses related to the pre-implementation and implementation phases of the course.

As Special Disbursing Officer, he shall be guided by the existing accounting and auditing rules and regulations regarding the handling of government funds which was entrusted to him by virtue of his Order and shall be immediately liquidated when no longer needed.

This Order shall take effect immediately and shall remain in force until August 31, 2002.


PROF. ROGELIO V. PAGLOMUTAN

Assistant Secretary
Finance and Management Services