

Republic of the Philippines

Department of Environment and Natural Resources

Visavas Avenue, Diliman, Quezon City Tel. Nos. (632) 920-4301 * (632) 928-0691 to 93 924-2540 * 928-8592

929-6626 loc. 2012 - 2014

AUG 3 0 2002

SPECIAL ORDER NO.2002- 680

> SUBJECT: AUTHORIZING SELECTED MISD PERSONNEL ATTEND THE SYSTEM AND NETWORK ADMINISTRATION IN LINUX AND WINDOWS 2000 PROFESSIONAL AND WINDOWS 2000 SERVER TRAINING COURSE.

In the interest of the service and in order to provide MISD with the necessary theoretical foundation and updated practical knowledge to manage the Department's network and data communication infrastructure, the following personnel are hereby authorized to attend the Training Course listed below to be conducted at the Meralco Foundation on September to October 2002:

WINDOWS 2000 PROFESSIONAL & WINDOWS 2000 SERVER

1. JOSE ESTEBAN C. LEIDO

Information System Analyst III

2. ANTHONY C. SERRANO

Private Secretary III

SYSTEM AND NETWORK ADMINISTRATION IN LINUX

1. ELIZAR S. CANTUBA

Information System Res. II

2. GLEN G. MENDOZA

Computer Operator II

The registration fees of these courses are as follows:

Course Title	Fee
Windows 2000 Professional	P 6,000
Windows 2000 Server	P 7,000
System Administration In Linux	P 4,500
Network Administration In Linux	P 5,000

The above named participants shall submit a report on their attendance to the Assistant Secretary for Management and Finance thru HRMS within fifteen (15) days after the training.

All expenses relative to this undertaking shall be chargeable against MISD funds subject to the usual accounting and auditing rules and regulations.

This Order shall take effect for the duration of the training.

Secretary

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