

## Republic of the Philippines

## Department of Environment and Natural Resources Visavas Avenue, Diliman, Quezon City

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SPECIAL ORDER No. 2002- 715

SEP 0 9 2002

SUBJECT: RECONSTITUTION OF THE DENR-PROPER PERSONNEL SELECTION BOARD

Pursuant to Section 32. Book V of Executive Order No. 292, otherwise known as the "Administrative Code of 1987", CSC Memorandum Circular No. 03, s. 2001, entitled, "Revised Merit Selection Plan" and the Revised DENR Merit Selection Plan, the DENR-Proper Personnel Selection Plan is hereby reconstituted to be composed of the following:

Assistant Secretary for Legislative Affairs

Chairman

Director, Administrative Service

Member

**Head Executive Assistant** 

Member

The Chief/Head of the Office/Unit

Where the Vacancy belongs

Member

1<sup>st</sup> and 2<sup>nd</sup> Level Employee Representatives

Member

Chief. Personnel Division

**Head Secretariat** 

The Selection Board shall cover both the recruitment and selection of employees in the 1st and 2nd level of the career service who are entering the civil service for the first time or are being re-employed/reinstated, and screening of employees who are considered for promotion.

The Recruitment and Placement Section of the Personnel Division shall act as the Secretariat of the said Board.

This Order shall take effect immediately and revokes/supersedes all previous orders inconsistent herewith.

Secretary

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