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Republic of the Philippines
Department of Environment and Natural Resources
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SEP 18 2002

DENR SPECIAL ORDER
No. 2002- 737

SUBJECT : AUTHORIZING MR. EDWARD P. PALAD TO ATTEND THE SEMINAR-WORKSHOP ON RECORDS AND ARCHIVES MANAGEMENT.

In the interest of the service and to increase efficiency and staff productivity in records and archives administration in the Office of the Assistant Secretary for Finance and Management Services, Mr. EDWARD P. PALAD is hereby authorized to attend the above-mentioned live-out seminar-workshop on October 15-17, 2002 at the Holiday Inn Hotel, United Nations Avenue, Ermita, Manila.

Mr. Palad is authorized only on official time. A fee of P2,700.00 for registration and other related expenses shall be borne by the Office of the Assistant Secretary for FMS subject to availability of funds and the usual accounting and auditing rules and regulations.

This Order takes effect on the date specified herein.

ERLINDA P. MERAM
OIC, Office of the Assistant Secretary
Finance and Management Services