



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52
929-66-20 • 929-66-33 to 35
929-70-41 to 43

DENR SPECIAL ORDER
No. 2002 - 741

SEP 19 2002

SUBJECT: DESIGNATING DMO IV AMELITA O. TAMAYO AS SPECIAL
DISBURSING OFFICER AT THE OFFICE OF THE USEC
FOR ENR OPERATIONS

In the interest of the service and in order to ensure smooth operations at the office of the Usec for ENR Operations (UENRO) the designation of DMO IV AMELITA O. TAMAYO as Special Disbursing Officer (SDO) is hereby authorized. As such, she is authorized to hold cash advance in the amount of Fifty Thousand Pesos (P50,000) to defray Maintenance and Other Operating Expenses (MOOE) at the UENRO, broken down as follows:

P 15,000	-	Supplies Expenses (07)
<u>35,000</u>	-	Other Expenses (029)
P 50,000	-	TOTAL AMOUNT OF CASH ADVANCE

As Special Disbursing Officer, she shall be guided by existing government rules and regulations regarding the handling of government funds. The cash advance entrusted to her by virtue of this designation shall be immediately liquidated when no longer needed.

This Order shall take effect immediately.


HEHERSON T. ALVAREZ
Secretary