



Republic of the Philippines
Department of Environment and Natural Resources

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SEP 20 2002

SPECIAL ORDER

No. 2002- 748

SUBJECT : AUTHORIZING SOME DENR-RMDD PERSONNEL TO ATTEND THE SEMINAR-WORKSHOP ON RECORDS AND ARCHIVES MANAGEMENT ON OCTOBER 15-17, 2002 AT THE HOLIDAY INN HOTEL, UNITED NATIONS AVENUE, ERMITA, MANILA

In the interest of the service and to update the knowledge of RMDD personnel on records and archives management, the following personnel are hereby authorized to attend the **Seminar-Workshop on Records and Archives Management on October 15-17, 2002** at the **Holiday Inn Hotel, UN Avenue, Ermita, Manila:**

1. Teresita A. Ramos
2. Magdalena A. Villanueva

A post-training report shall be submitted to the Office of the Assistant Secretary for Finance and Management Services. The registration fee of ₱2,700.00 per participant shall be charged against RMDD funds, subject to the usual accounting and auditing rules and regulations.

This Order takes effect on the date specified above.


ERLINDA P. MERAM

OIC, Assistant Secretary
Finance and Management Services

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