



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
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SPECIAL ORDER
NO. 2002- 753

AUG 20 2002

SUBJECT: ATTENDANCE TO THE THREE (3) DAY SEMINAR-WORKSHOP ON LEAVE BENEFITS AND OTHER PERTINENT CSC RULES AND REGULATIONS AND GSIS ACT OF 1997 AT THE VILLA LORENZA, PILILLA, RIZAL ON AUGUST 21-23, 2002

In the interest of the service, the following personnel responsible in the leave administration, retirement and other GSIS benefits and other personnel concerns are hereby authorized to attend the three (3) day live-in Seminar-Workshop on Leave Benefits and other pertinent CSC rules and regulations and GSIS Act of 1997 on August 21-23, 2002 at the Villa Lorenza, Pililla, Rizal:

<u>NAME OF PARTICIPANT</u>	<u>POSITION</u>	<u>OFFICE</u>
<i>DENR-PROPER</i>		
Dir. Ramon M. Ezpeleta	- Director III	Administrative Service
Amelia M. Magno	- OIC-Chief	Personnel Division
Ofelia B. Veloira	- HRMO-IV	-do-
Rolando R. Castro	- HRMO-IV	-do-
Priscila M. Molina	- HRMO-III	-do-
Dolores R. Prudente	- HRMO-III	-do-
Corita M. Bartolo	- HRMO-II	-do-
Miriam M. Marcelo	- HRMO-II	Administrative Service
Joseph A. Esperanza	- HRMO-I	Personnel Division
Elizabeth I. Dela Villa	- HRMO-I	-do-
Carina L. Labastilla	- HRMO-I	Office of ASEC, FMS
Janet N. Mabborang	- HRM Assistant	Personnel Division
Raquel N. Ruedas	- HRM Assistant	-do-
Lenor M. Toledano	- HRM Assistant	-do-
Maribel M. Caayao	- HRM Assistant	-do-
Florida O. Fajardo	- Cash Clerk II	Administrative Service
Marilyn T. Araña	- Reproduction Machine Operator III	Personnel Division
Elvira S. Caparas	- Chief Accountant	Accounting Division
Evangeline F. Limyuco	- Accountant III	-do-

Let's Go Green
7954 F. 9/27/02

Carolina A. Lopez	-	Senior Bookkeeper	-do-
Redemption V. Adul	-	Budget Officer IV	Budget Division
Andrea B. Prieto	-	Budget Officer II	-do-
Fe A. Mendizabal	-	Cashier II	Cashier's Office

PROJECTS

2 Representatives	-	LAMP	
Marikit M. Garalde	-	ISA I	- CMMO
Angelita E. Tolentino	-	AO IV	- NFDO
Mark Anthony Ian B. Villanueva	-	Admin. Asst.	- NFDO
Grace A. Santos	-	Econ. III	- NRMP
Jenny O. Mabuna	-	Clerk-II	- NRMP
Kathlyn A. Umali	-	PEO II	- CARP Secretariat
Renato V. Limjuco	-	PEO I	- CARP Secretariat
Estelita T. Macalum	-	Res. Asst.	- ARCBC

BUREAUS

Edna R. Lorilla	-	AO IV	- MGB
Estela M. Bucoy	-	AO III	- LMB
Zenaida M. de Guzman	-	AO III	- PAWB
Marilou C. Arcillas	-	Admin. Asst.	- ERDB
Charles C. Foronda	-	Clerk-II	- EMB
Gloria S. Cabatic	-	Clerk-III	- FMB

ATTACHED AGENCIES

Dalisay B. Bayobay	-	HRMO-III	- NRDC
Miguelita A. Marero	-	HRMO-II	- NAMRIA
Ronelito M. Pendejito	-	HRM Aide	- LLDA

REGIONAL OFFICES

Rosamea A. Songcuan	-	HRMO-III	- R-1
Remedios M. Cabauatan	-	HRMO-III	- R-2
Felix L. Hinojosa	-	OIC-ARED	- R-3
Marilyn V. Resulto	-	HRMO-II	- R-4A
Zacarias B. Olvido, Jr.	-	HRM Aide	- R-4B
Honorina N. Loria	-	HRMO-II	- R-5
Annabelle H. Ortaliz	-	HRMO-I	- R-6
Maricita S. Cabasa	-	HRMO-I	- R-7
Emma O. Balo	-	HRMO-II	- R-8
Ma. Fe A. Palagtiw	-	HRMO-II	- R-9
Hermosilla C. Flores	-	HRMO-I	- R-10
Matilde A. Galido	-	HRMO-III	- R-11

Bai Mariam K. Sabdullah	-	OIC-ARED	-	R-12
Evangeline M. Astillo	-	AO-II	-	R-13
Helen W. Garcia	-	HRMO-II	-	CAR
Clemencia A. Marquez	-	HRMO-III	-	NCR

Secretariat

Remedios B. Mariñas
Ildefonso C. Sembrano
Cristobal S. Valdez

Facilitator

HRMS Representatives (2)

Their attendance shall be on official time. They shall be entitled to transportation and other incidental expenses and seminar fee of P2,500.00 each to cover food and accommodation and training kit chargeable against their respective offices' funds, subject to the usual accounting and auditing rules and regulations.

The above participants shall bring a calculator to be used in the computation of leave benefits.

This Order shall take effect on the dates specified above.


HEHERSON T. ALVAREZ
Secretary

AUG 20 2002