



Republic of the Philippines
Department of Environment and Natural Resources
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OCT 08 2002

DENR SPECIAL ORDER
NO. 2002- 308

SUBJECT: AUTHORIZING THE ATTENDANCE OF MS. DOLORES R. PRUDENTE, HRMO III AT THE PERSONNEL DIVISION TO THE POAP TRAINING COURSE ENTITLED "BASIC TOOLS AND TECHNIQUES IN DEVELOPING EFFECTIVE WORK TEAMS" ON OCTOBER 22-25, 2002 AT THE ASIAWORLD RESORT HOTEL, PUERTO PRINCESA CITY, PALAWAN

In the interest of the service and pursuant to the Memorandum of then Assistant Secretary for Finance and Management Services dated 16 July 2002, Ms. Dolores R. Prudente, HRMO III, Personnel Division, is hereby authorized to attend the training course entitled "Basic Tools and Techniques in Developing Effective Work Teams" to be held at the Asiworld Resort Hotel, Puerto Princesa City, Palawan on October 22-25, 2002.

The said training course is a live-out seminar. The training fee of Three Thousand Six Hundred Pesos (P3,600.00) which shall cover costs of participation in the course including the course materials, meals and a training completion certificate shall be chargeable against DENR funds subject to the usual accounting and auditing rules and regulations.

This Order shall take effect only for the purpose and duration herein stipulated.


ERLINDA P. MERAM

OIC, Office of the Assistant Secretary
Finance and Management Services

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MFP. 10/7/02