



Republic of the Philippines  
Department of Environment and Natural Resources  
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929-70-41 to 43

SPECIAL ORDER  
No. 2002- 833

OCT 08 2002

**SUBJECT : DESIGNATION OF BUDGET OFFICER III CONCHITA C. HORTIZUELA AS OIC-CHIEF, FINANCE DIVISION, DENR-REGION I, SAN FERNANDO CITY, LA UNION**

In the interest of the service and due to the retirement from the service of Ms. Teresa B. Unico, former Chief, Finance Division, Budget Officer III, (SG-18) Conchita C. Hortizuela is hereby designated as OIC-Chief, Finance Division, DENR-Region I, San Fernando City, La Union.

As such, she shall discharge the functions, duties and responsibilities as OIC, Chief, Finance Division and shall sign as follows:

**CONCHITA C. HORTIZUELA**  
OIC-Chief, Finance Division

She shall be entitled to claim Representation and Transportation Allowance (RATA) on reimbursable basis, subject to the usual accounting and auditing rules and regulations. She shall likewise report in writing of her compliance herewith and furnish the offices concerned a copy of her reporting for duty for record purposes.

This Order takes effect upon assumption to duty of the employee concerned and shall remain in effect unless revoked in writing.

  
**HEHERSON T. ALVAREZ**  
Secretary

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