



DEPARTMENT OF
ENVIRONMENT AND
NATURAL RESOURCES

OCT 28 2002

DENR SPECIAL ORDER

No. 2002 - 924

SUBJECT: Authorizing the Human Resource Management Service (HRMS) to Conduct the Consultative Meeting with Partner Institutions on the DENR Local Scholarship Program (LSP)

In the interest of the service and to ensure the effective implementation of the DENR Local Scholarship Program (LSP), the Human Resource Management Service is hereby authorized to conduct the Consultative Meeting with Partner Institutions on the DENR LSP on 21 November 2002 at the Sulo Hotel, Quezon City from 9:00 AM to 4:00 PM. The conduct of this activity shall be in accordance with the attached concept paper.

All expenses relative thereto shall be charged against the funds of the HRMS, subject to the availability of funds and the usual accounting and auditing rules and regulation. A report on the meeting shall be submitted to the OIC, Office of the Assistant Secretary for Finance and Management Services and Chair, Scholarship Committee within fifteen (15) days after its completion.

This Order takes effect on the specified date.


ERLINDA P. MERAM

OIC, Office of the Assistant Secretary for Finance and
Management Services and Chair, Scholarship Committee

85777. 10/28/02

Concept Paper
**Consultative Meeting with Partner Institutions on the DENR Local
Scholarship Program (LSP)**

Rationale:

The Human Resource Management Service (HRMS) has gained a lot of experience in the implementation of the LSP. While there were lessons learned, there are also areas which need improvement. The LSP also paved the way in linking DENR, some academic institutions and other scholarship providers to work together in handling the needs and demands of the scholars. These institutions/offices include the University of the Philippines in Los Baños and Diliman, Philippine Council for Agriculture, Forestry and Natural Resources Research and Development (PCARRD), De La Salle-Araneta University, FEATI University, Pamantasan ng Arullo in Nueva Ecija, Civil Service Commission (CSC) and Development Academy of the Philippines (DAP).

However, in the past, the link with the academic institutions was only through financial transactions in the form of payment of tuition fees and other school expenses. HRMS and the academic institution have not had any discussions on curriculum and course content and a "meeting of the minds" to align the supply and demand for relevant training courses.

It is this premise that the HRMS is proposing this one day consultative meeting to be able to interact with these institutions and other scholarship providers to apprise them of DENR's programs and scholarship needs.

Objectives:

General: By the end of the meeting, stakeholders shall have a better understanding of the DENR Local Scholarship Program and areas of cooperation shall have been identified.

Specific:

1. To brief the partner institutions on the ENR framework and the DENR Local Scholarship Program and to map out areas of cooperation in the context of staff development activities;
2. To apprise partner institutions of the procedures in the implementation of the DENR Local Scholarship Program;
3. To learn from the institutions their work flow and procedures in so far as scholarship matters are concerned; and
4. To establish harmonious working relationship between DENR and its partner institutions in the operationalization of the LSP.

Date and Venue:

The activity is proposed to be held on 21 November 2002 at the Sulo Hotel, Quezon City from 9:00 AM. to 4:00 PM.

Methodology:

The activity would make use of lectures and discussions in its conduct.

Target Participants:

There shall be 50 participants broken down as follows:

Human Resource Management Service		16
Office of the Director	2	
Career Management Division staff	10	
Chief, Trainers Development Division	2	
Chief, Management Development Division	2	
Scholarship Committee		5
Asst. Secretary for Finance & Management Services		
Director, Planning and Policy Service		
Director, Human Resource Management Service		
Head Executive Assistant		
Director, Legal Service		
Representative from the Office of the Secretary		1

Representatives from Academic Institutions/ Scholarship Providers		22
UPLB	4	
PCARRD	2	
UP Diliman	2	
La Salle – Araneta University	2	
FEATI University	2	
Pamantasan ng Araullo, Nueva Ecija	2	
Civil Service Commission	2	
Development Academy of the Philippines	2	
Ifugao State College of Agriculture and Forestry	2	
Palawan State University	1	
Central Luzon State University	1	
Other DENR Offices		6
Planning Service	2	
Accounting Division	2	
Cashier's Office	2	

Budgetary Requirements:

Food (2 snacks and lunch) (P600/pax x 50)	P30,000.00
Supplies	P 5,000.00
TOTAL	P35,000.00

PROGRAMME OF ACTIVITIES

TIME	ACTIVITY	RESPONSIBLE PERSON
8:00 - 8:30 A.M.	Registration	CMD Staff
8:30 - 8:45 A.M.	Call to Order/Message	ASEC Erlinda P. Meram
8:45 - 9:00 A.M.	Introduction of Guests and Participants	Ms. Cristina B. Paulino
9:00 - 9:45 A.M.	ENR Framework/DENR Thrusts	Ms. Lilia SD Raflones
9:45 - 10:15 A.M.	Orientation on the DENR Local Scholarship Program	Dir. Adeluisa G. Siapno
10:15 - 12:00 noon	Discussions on the Documentation Procedures in other Agencies	Participating Partner Institutions
1:00 - 4:00 P.M.	Open Forum	Ms. Cristina B. Paulino
4:00	Closing Remarks	ASEC Erlinda P. Meram

**LIST OF GUESTS AND PARTICIPANTS FROM ACADEMIC
INSTITUTIONS/SCHOLARSHIP PROVIDERS**

1. PROF. JUAN AMOR F. PALAFOX
Dean, School of Labor and Industrial Relations
UP Diliman
2. PROF. DOLORES A. ENDRIGA
Dean, School of Urban and Regional Planning
UP Diliman
3. PROF. EDGARDO G. ATANACIO
Dean, College of Engineering
UP Diliman
4. DR. DANILO M YANGA
Dean, College of Science
UP Diliman
5. PROF. RITA P. LAUDE
Dean, Graduate School
UPLB
6. PROF. ENRIQUE P. PACARDO
OIC – Dean, School of Environmental Science and Management
UPLB
7. DOLORES D. ROQUE, Ph. D.
Vice President – Academic Affairs
FEATI University
Sta. Cruz, Manila
8. The Dean, College of Forestry
De La Salle – Araneta University
Victoneta Park, Malabon, Metro Manila
9. The Dean, College of Engineering
Pamantasan ng Araullo
Cabanatuan City
10. SEGUNDO E. ROMERO, JR. Ph. D
Executive Vice President and Dean,
School of Productivity, Governance and Management
Development Academy of the Philippine (DAP)

11. MR. REY B. CADENA
Director, DENR CSC Field Office
CSC
12. MR. EDGAR CRUZ
Chief, Career Development Division
CSC – NCR
13. DR. PATRICIO S. FAYLON
Executive Director, PCARRD
14. MS. DELLENA G. ALAGCAN
Director, Institution Development Division
15. MS. FLORENTINA B. CALATAN
Registrar III
Ifugao State College of Agriculture and Forestry
Nayon, Lamut, Ifugao 3605
16. MS. NORA R. REGALADO
Director
Palawan State University
Puerto Princesa City, Palawan
17. MS. IRENE J. DOMINGO
Secretary-Registrar
Institute of Graduate Studies
Central Luzon State University
Science City of Muñoz
Nueva Ecija