



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52
929-66-20 • 929-66-33 to 35
929-70-41 to 43

DENR SPECIAL ORDER
NO. 954
Series of FY 2002

NOV 08 2002

SUBJECT: DESIGNATING THE HEAD EXECUTIVE ASSISTANT (HEA) IN CONCURRENT CAPACITY, TO DIRECTLY SUPERVISE THE FINANCE AND MANAGEMENT SERVICES OFFICE

In the interest of the service, the Head Executive Assistant (HEA), in concurrent capacity, is hereby authorized to directly supervise the Finance and Management Services Office.

In view thereof and pursuant to relevant provisions of Department Administrative Order No. 2000-11 (Revised/Updated Manual of Approvals), the HEA shall perform the functions of the Assistant Secretary for Finance and Management Services, particularly, the recommending actions or approval of applicable Financial (Section III) and Materials Management (Section IV) transactions.

This Order shall take effect immediately and supercedes all issuances or parts thereof inconsistent herewith and shall be revoked upon assumption to duty of the duly appointed/designated Assistant Secretary for FMS.


HEHERSON T. ALVAREZ
Secretary