



Republic of the Philippines  
**Department of Environment and Natural Resources**

Visayas Avenue, Diliman, Quezon City, 1100  
Tel. Nos. (632) 929-66-26 to 29 • (632) 929-62-52  
929-66-20 • 929-66-33 to 35 • 929-70-41 to 43

**SPECIAL ORDER**  
**NO. 2003 - 104**

FEB 12 2003

**SUBJECT: AUTHORIZING THE CONDUCT OF INVENTORY OF ALL ASSETS AND EQUIPMENT OF THE DEBT FOR NATURE SWAP INITIATIVE PROGRAM (DFNSIP)**

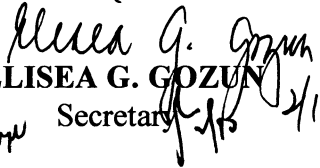
In the interest of the service and as provided for under DENR-MC 2000-14, dated July 14, 2000, the conduct of an inventory of all assets and equipment of the DFNSIP is hereby authorized and shall be conducted from February 17-21, 2003. An Inventory Team shall be created for this purpose and shall be composed of the following DENR personnel:

- |                            |   |                     |   |             |
|----------------------------|---|---------------------|---|-------------|
| 1. Bibiano C. Miranda      | - | GSD                 | - | Team Leader |
| 2. Ador Barros             | - | GSD                 | - | Member      |
| 3. Napoleon G. Del Rosario | - | PAMD-FASPO          | - | Member      |
| 4. Andrea Ramos            | - | Accounting Division | - | Member      |

The Inventory Team shall be primarily tasked to conduct physical inventory of all the assets, equipment and properties of the DFNSIP and shall determine their conditions before turnover or proper disposition to the different units of the Department. The team is hereby authorized to request thru proper channel assistance from the field offices and call on any project personnel to do the same.

The Team shall render a report with their findings and recommendations, together with the inventory, to the undersigned thru the FASPO Overall Coordinator within ten (10) days upon completion of this inventory. The team is authorized to claim travelling expenses chargeable against project funds subject to usual accounting and auditing rules and regulations.

This Order takes effect on the date and purpose specified herein.

  
ELISEA G. GOZUN  
Secretary