

Republic of the Philippines **Department of Environment and Natural Resources**

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FF 2 8 2003

DENR SPECIAL ORDER No. 2003 - /37

SUBJECT: REASSIGNMENT OF MS. JOCELYN AGRAVIO TO THE OFFICE OF THE UNDERSECRETARY FOR FIELD OPERATIONS

In the interest of the service and to ensure the smooth flow of documents at the Office of the Undersecretary for Field Operations, Ms. Jocelyn Agravio is hereby reassigned from the Records Division to the Office of the Undersecretary for Field Operations. As such, Ms. Agravio shall assist in the Document Tracking System and Records Management at the Field Operations office.

She shall clear herself of all work, property and financial responsibilities in her present place of assignment and report to her new place of assignment within fifteen (days) upon approval of this Order. She shall submit her report for duty informing this office of her compliance herewith.

This Order takes effect immediately.

ELISEA G.