



Republic of the Philippines  
Department of Environment and Natural Resources  
Visayas Avenue, Diliman, Quezon City  
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929-70-41 to 43

MAR 05 2003

**DENR SPECIAL ORDER**  
**NO. 2003-162**

**SUBJECT: DESIGNATION OF IMELDA R. DELA CRUZ AS PETTY CASH FUND CUSTODIAN OF THE BUDGET DIVISION.**

In the interest of the service, **Ms. Imelda R. Dela Cruz**, of the Budget Division is hereby designated as Petty Cash Fund Custodian and as such, she is authorized to hold petty cash in the amount of Thirty Thousand Pesos ( P 30,000.00) broken down as follows:

Object of Exp.	Amount
200-07 (849)	P 25,000.00
29 (950)	<u>5,000.00</u>
<b>TOTAL</b>	<b><u>30,000.00</u></b>

Said amount shall be used to defray miscellaneous expenses of the above-mentioned division and shall be replenished as the need arises, subject to the availability of funds and the usual accounting and auditing rules and regulations.

This order takes effect immediately and shall remain in force until December 31, 2003.

  
**ELISEA (BEBET) G. GOZUN**  
Secretary