

Republic of the Philippines DEPARTMENT OF ENVIRONMENT AND NATUE RESOURCES

Region II, Cagayan Valley

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JAN 14 2003

DENR Special Order No. 200/3 - 2/

SUBJECT

: ASSUMPTION TO DUTY OF ADMINISTRATIVE OFFICER V JOSEFINA S. RODRIGUEZ AS CHIEF, ADMINISTRATIVE **DIVISION OF DENR, REGION 02.**

In the interest and exigency of the service and in view of her appointment to Administrative Officer V, Ms. Josefina S. Rodriguez is hereby advised to assume the duties and responsibilities as Chief, Administrative Division of DENR Region 02.

As such, Ms. Rodriguez shall perform all duties and responsibilities attached to the position/designation.

She shall clear herself from all work, property, financial and other accountabilities from her present place of assignment before reporting to her new assignment. She shall inform the undersigned in writing, through channels, of her compliance to this Order.

This Order takes effect immediately and supersedes/revokes all Orders inconsistent herewith.

APPROVED:

RECOMMENDING APPROVAL: