



Republic of the Philippines
Department of Environment and Natural Resources

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JAN 16 2003

DENR SPECIAL ORDER
NO. 2003 — 26

SUBJECT: CREATION OF A MULTISECTORAL TEAM TO CONDUCT AN ASSESSMENT OF COMMUNITY-BASED FOREST MANAGEMENT PROGRAM

In the interest of the service and in support of the on-going assessment of the operational, institutional and policy concerns on the Community-Based Forest Management Strategy, multisectoral teams to conduct assessment of CBFM implementation in key regions are hereby created to be composed of the following:

A. DENR Region No. 2

Team Leader : RED Vicente Paragas - Forest Management Bureau (FMB)
Members : For. Nicanor Iscala - FMB
Ms. Aldrin Mallari - Haribon Foundation, Inc.
Representative - Environmental Science for Social Change (ESSC)
Representative - Foundation for Philippine Environment (FPE)
Representative - World Wildlife Fund (WWF)
Representative - Upland NGO Assistance Committee (UNAC)
Representative - Regional/PENRO/CENRO
Representative - Regional CBFM Federation

B. DENR Region Nos. 3 (Aurora), 4A and 4B

Team Leader : For. Marcial Amaro, Jr. - Planning and Policy Studies Office (PPSO)
Members : For. Norlito Sarmiento - FMB
Mr. Noel Resurrection - Haribon Foundation, Inc.
Representative - ESSC
Representative - FPE
Representative - WWF
Representative - UNAC
Representative - Regional/PENRO/CENRO
Representative - Regional CBFM Federation

C. DENR Region NO. 9

Team Leader : RTD Dionisio Tolentino, Jr. – Office of the USEC for ENR Operations
Members : For. Gerry Fernandez - Office of the Secretary (OSEC)
Ms. Belinda dela Paz - Haribon Foundation, Inc.
Representative - ESSC
Representative - FPE
Representative - WWF
Representative - UNAC
Representative - Regional/PENRO/CENRO
Representative - Regional CBFM Federation

D. DENR Region Nos. 10 and 13

Team Leader : RTD Jose Lechoncito - FMB
Members : For. Ansel Cabrera - FMB
Mr. Blas Tabaranza - Haribon Foundation, Inc.
Representative - ESSC
Representative - FPE
Representative - WWF
Representative - UNAC
Representative - Regional/PENRO/CENRO
Representative - Regional CBFM Federation

E. DENR Region Nos. 11 and 12

Team Leader : Asst. Director Vicente Cabrera - ERDB
Members : For. Alex Linde - FMB
Mr. Errol Gatumbato - Haribon Foundation, Inc.
Representative - ESSC
Representative - FPE
Representative - WWF
Representative - UNAC
Representative - Regional/PENRO/CENRO
Representative - Regional CBFM Federation
Chairman - National CBFM Federation

The Teams shall undertake the following tasks:

1. Assess the physical accomplishments of the CBFMA holders vis-à-vis CRMF, AWP, and RUP.
2. Review and evaluate the procedures and processes adopted by the CENRO concerned in the affirmation of CRMFs, AWP and in the issuance of Resource Use Permits (RUPs)
3. Assess and evaluate the technical, financial, economic, and institutional mechanisms in support of the activities of the CBFM;
4. Gather other relevant information following the Terms of References (TOR) herewith attached as Annex A;
5. Document the effectiveness/sustainability of the CBFM Strategy;



6. Recommend management interventions and policy measures to address identified issues and concerns; and
7. Submit report to the Coordinating Committee on or before 24 January 2003.

The Teams shall coordinate with the concerned Local Government Units (LGUs) and the Regional/Provincial Multi-Sectoral Forest Protection Committees (MFPCs) for assistance.

A Coordinating Committee is hereby created to supervise and monitor the activities of the Teams to be composed of the following DENR Officials:

| | |
|-----------------------------------|------------------------------|
| Director Romeo T. Acosta | - Chairman |
| Assistant Director Neria A. Andin | - Vice Chairman |
| Ms. Cristina Paulino | - Member |
| For. Arnulfo Hernandez | - Member |
| For. Domingo T. Bacalla | - Member |
| For. Marlyn Landicho | - Member |
| Atty. Clarence de Guia | - Member |
| Mr. Gerardo Cariño | - Special Disbursing Officer |
| CBFM Division | - Secretariat |

The research and development (R and D) concerns of the CBFM shall be coordinated with the Director of ERDB. The Coordinating Committee shall evaluate the report of the Teams and recommend actions for submission to the DENR Secretary not later than 26 January 2003.

All concerned sectors and units of the Department are hereby instructed to extend full support and assistance to the Teams to ensure the expeditious accomplishment of their tasks. The Regional Executive Director shall provide the necessary transportation and logistical arrangements for the Team(s) assigned to their respective regions.

Traveling and other incidental expenses to be incurred during the conduct of this assessment shall be charged against the respective budget of the offices and/or organizations concerned subject to existing accounting and auditing rules and regulations.

This Order takes effect immediately.


ELISEA (BEBET) G. GOZUN
 Secretary

Assessment Guide

A. Basic Information

Name of Project:

Location:

Project Area:

Tenurial instrument, number and year issued:

Name of PO and contact person (designation)

Area covered by the LTI:

No. of members:

B. Development plans in the project (please check and indicate date of affirmation)

CRMF _____

* CBFM activities guided by the CRMF that is translated into a series of annual work plans.

AWP _____

RUP _____: no. of RUPs affirmed

date of affirmation

AAC (cu.m) – natural, planted and non-timber

Area of operations (in hectares)

EEC (number and dated issued)

C. Processes involved in the preparation/issuances of the following:

1. Issuance of CBFMA:

- Requirements submitted, who assisted and type of assistance provided;
- Who endorses the application; no. of days before endorsement was made;
- Conduct of perimeter survey;
- Knowledge/awareness of the members of the extent and boundaries of the CBFM project area;
- How long did it take before the approval of the CBFMA application;
- Were there any problem/s encountered by the PO related to the application? (If any, action taken by whom and how);
- Date of issuance of the CBFMA to the PO;
- Knowledge of the PO members of the terms and conditions of the CBFM Agreement

2. Formulation of CRMF

- Knowledge of the PO members of the terms and conditions of the CBFM Agreement
- What are the preparatory activities conducted (orientation, formation and mobilization of PO planning team, training, sectoral planning workshop, sectoral plan consolidation, CRMF ratification, public consultation);
- Who initiated the activities;
- Who participated in the activities and how conducted;
- Type and level/extent of their participation (i.e., DENR, LGU, community members, etc.)
- Concrete outputs of each of the conducted activities;
- How long did it take accomplish each of these activities;
- No. of days before the affirmation was made;
- How are the development activities included in the CRMF decided upon
- Problems encountered in the formulation of CRMF (if any, action taken by whom and how)

Formulation of AWP and RUP

- Work plans consistent of the affirmed CRMF;
- Who participated in the preparation of the AWP;
- Type and level/extent of their participation;
- Conduct of inventory, indicate type of assistance provided by the DENR, LGU to the PO;
- How long did it take to finish the AWP;
- No. of days before the affirmation was made;
- Requirements submitted prior to the issuance of Resource Use Permit, i.e., ECC;
- Problems encountered while preparing the AWP/RUP (if any, action taken by whom and how)
- Who assisted and type of assistance provided;
- No. of days before the issuance of the permit;
- Basis in determining the annual allowable cut (AAC)

D. Accomplishment vis-à-vis CRMF/AWP

1. Development activities initiated and conducted by the POs

- Physical (area development, forest protection and rehabilitation/conservation, infrastructure);
- Livelihood/enterprise development (non-forest based): who decide and initiate;

- Mechanisms and systems in place i.e., technical assistance and other support provided to the POs in the different areas;
2. Forest resource utilization
- Determination of allowable cuts (by whom and basis) and indicate whether on an annual basis or are 5-year totals;
 - Area and volume of actual harvest vis-à-vis allowable cut granted (planted, natural and non-timber);
 - Actual harvesting operations and assistance provided;
 - Assistance provided in the disposition and marketing of products including price determination;
 - Benefits to the community including sharing scheme;
 - Preparation and periodic review of RUPs and work plans;
 - Compliance to existing policies DAO 96-37; 96-29; MC 97-12; 98-01; 2000-29;
 - Adoption of mitigating measures of reduce negative impact of timber and non-timber resource utilization;
 - Adoption of LCMS (FSMS);
 - RUP reports (indicate if data is cumulative)
3. Organization development and management
- Functional committees;
 - Membership expansion;
 - Leadership development;
 - Capability to link and network with other agencies for support;
 - Mechanisms and systems in place including internal monitoring and evaluation, rewards and incentives, systems of cooperation, financial management including benefit-sharing scheme and mechanism for fund utilization/income flowed back into other development activities, forest management;
 - Knowledge on systems, procedures and policies on CBFM and extent and boundaries of CBFM area and areas of harvesting operations, rehabilitation, conservation and protection
4. Operational
- Involvement of LGUs and other stakeholders and type of support provided
 - Documentation of success stories
 - Granting of rewards and incentives
 - Regular monitoring and evaluation and synthesis of lessons learnt
 - Knowledge of DENR staff on systems, procedures and policies on CBFM
5. Recommendations

B. FINANCIAL REQUIREMENTS

| Destination | Transportation | | Per diem | Total |
|------------------|-------------------|-------------------|-------------------|-------------------|
| | Plane | Land | | |
| Region 2 | | 20,000.00 | 36,000.00 | 56,000.00 |
| Region 3 and 4 | | 20,000.00 | 36,000.00 | 56,000.00 |
| Region 9 | 67,608.00 | 20,000.00 | 36,000.00 | 123,608.00 |
| Region 10 and 13 | 68,968.00 | 20,000.00 | 36,000.00 | 124,968.00 |
| Region 11 and 12 | 68,168.00 | 20,000.00 | 36,000.00 | 124,168.00 |
| Total | 204,744.00 | 100,000.00 | 180,000.00 | 484,744.00 |

Assumptions:

8 members per team

15 days - fieldwork including travel time

DENR and FMB Personnel (2/team): chargeable against FMB Funds

| Destination | Transportation | | Per diem | Total |
|------------------|------------------|------------------|------------------|-------------------|
| | Plane | Land | | |
| Region 2 | | 5,000.00 | 9,000.00 | 14,000.00 |
| Region 3 and 4 | | 5,000.00 | 9,000.00 | 14,000.00 |
| Region 9 | 16,902.00 | 5,000.00 | 9,000.00 | 30,902.00 |
| Region 10 and 13 | 17,242.00 | 5,000.00 | 9,000.00 | 31,242.00 |
| Region 11 and 12 | 17,042.00 | 5,000.00 | 9,000.00 | 31,042.00 |
| Total | 51,186.00 | 25,000.00 | 45,000.00 | 121,186.00 |