



## Department of Environment and Natural Resources

Visayas Avenue, Diliman, Quezon City, 1100  
Tel. Nos. (632) 929-66-26 to 29 · (632) 929-65-52  
929-66-20 · 929-66-63 to 35  
929-70-41 to 43

MAY 07 2003

**DENR SPECIAL ORDER**  
**NO. 2003-320**

**SUBJECT: DESIGNATION OF FE A. MENDIZABAL AS PETTY CASH FUND CUSTODIAN.**

In the interest of the service, **Ms. Fe A. Mendizabal**, of the Cashier's Section is hereby designated as Petty Cash Fund Custodian for the Budget and Planning Reprogramming Workshop and as such, she is authorized to hold petty cash in the amount of One Hundred Thousand Pesos ( P 100,000.00) broken down as follows:

<b>Object of Exp.</b>	<b>Amount</b>
200-07 (849)	P100,000.00
<b>TOTAL</b>	<b><u>P 100,000.00</u></b>

Said amount shall be used to defray miscellaneous expenses of the above-mentioned workshop, subject to the availability of funds and the usual accounting and auditing rules and regulations.

This order takes effect immediately.

  
**ROLANDO L. METIN**  
Undersecretary