



Republic of the Philippines  
Department of Environment and Natural Resources  
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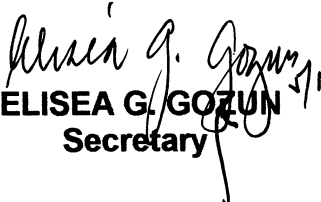
**SPECIAL ORDER  
NO. 2003 - 335**

**SUBJECT: DESIGNATING MR. AL O. OROLFO AS  
PETTY CASH FUND CUSTODIAN OF THE  
HUMAN RESOURCE MANAGEMENT  
SERVICE (HRMS)**

In the interest of the service and in support to the effective implementation of the HRMS activities **Mr. Al O. Orolfo** hereby designated as Petty Cash Fund Custodian. As such, he is hereby authorized to hold cash advance in the amount of **ONE HUNDRED THOUSAND PESOS (P100, 000.00) (07 – P50, 000.00 /29 – P50, 000.00)** chargeable against the funds of the HRMS, to defray miscellaneous and other operating expenses.

As Petty Cash Fund Custodian, he shall be guided by the existing accounting and auditing rules and regulations regarding the handling of government funds which was entrusted to him by virtue of this Order.

This Order shall take effect immediately and shall remain in force until December 31, 2003.

  
**ELISEA G. GOZUN**  
Secretary