



DEPARTMENT OF  
ENVIRONMENT AND  
NATURAL RESOURCES

MAY 15 2003

**SPECIAL ORDER**

No. 2003- 348

**SUBJECT:** Authorizing Some DENR Personnel to Attend the Seminar on "Managing the Records Center and the Archives" to be held on 29 and 30 May 2003 at the Records Management and Archives Office.

In the interest of the service and in order to promote professional growth the following DENR personnel are authorized to attend the one-day seminar on "Managing the Records and the Archives. This will be conducted by the Records Management and Archives Office on 29 May 2003 (first batch) and 30 May 2003 (second batch) at the Records Management and Archives Office, T.M. Kalaw St., Ermita, Manila.

First Batch

1. Rosario C. Afionuevo
2. Amado G. Cruz
3. Estrella P. De Leon

Second Batch

1. Ligaya B. Dionisio
2. Maribel E. Del Fierro
3. Pureza T. Sayon

Their attendance shall be on official time. They shall submit a report within fifteen days with recommendations on the said activity, to this Office, through the Human Resource Management Service.

This Order is in effect on the dates specified.

  
**ROLANDO L. METIN**  
Undersecretary  
Management and Technical Services