



Republic of the Philippines
Department of Environment and Natural Resources
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MAY 16 2003

Special Order
No. 2003- 358

SUBJECT : Authorizing the Attendance of DENR Personnel in the Regional Cluster Assessment Workshop on Statistical Reporting System (SRS) Implementation and Validation of ENR Statistical Data for CY 2002

In the interest of the service and as a regular activity of the Research and Statistics Division (RSD) in determining the effectiveness and efficiency of Statistical Reporting System (SRS) nationwide, an 'Annual Regional Cluster Workshop on the implementation of the SRS and Validation of ENR Statistical Data' is hereby authorized. This activity will serve as an implementation check of the system and determine the accuracy and reliability of the data produced/gathered by the DENR Regional Offices. Target participants are the SRS focal persons from the Regions, Bureaus, Attached Agencies and Central Office. Workshop outcome and data validation result will be the basis for the Regional rating based on the criteria on Timeliness and Completeness and the ranking of the Regions as basis for the Incentive Awards to be given during the celebration of the 14th National Statistics Month (NSM) in October, 2003.

The Regional Cluster SRS Assessment-Workshop and Data Validation will be conducted in four regions which will serve as Host Regions with the following schedule (inclusion of travel time) as follows :

1. **Cluster A - Mindanao - May 26-30, 2003**
(Region 13 (host region), R-9, R-10, R-11, R-12)
2. **Cluster B - Visayas - June 16-20, 2003**
(Region 6 (host region), R-7, R-8)
3. **Cluster C - N. Luzon - July 7 - 11, 2003**
(Region 3 (host region), R-1, R-2, CAR)
4. **Cluster D - S. Luzon - July 21-25, 2003**
(Region 4-A (host region), R-4B, R-5, NCR)

The following personnel are hereby authorized to attend the aforementioned workshop and data validation :

Central Office Personnel

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|---|---|------------------|
| 1. Dir. Eriberto C. Argete | - | Dir. PPO |
| 2. Dir. Joseph F. Lita | - | OIC, Dir. EAS |
| 3. Ms. Zenaida B. Muñoz | - | Chief, RSD-PPO |
| 4. Tech. Com. members from Bureaus | - | Representative/s |
| 5. Tech. Com. members from Attached Agencies- | - | Representative/s |
| 6. Research and Statistics Division | - | Selected staff |

Regional Office

- | | | | |
|----|---------------------------------------|---|---|
| 1. | All PMD Chiefs | - | 1 representative |
| 2. | Regional Sectoral Representatives | - | 1 rep. (Focal person on SRS; PAWS, FMS, LMS, ERDS, MGB, EMB) |
| 3. | HRMD of Host Region | - | 1 representative |
| 4. | Cashier and Accountant of Host Region | - | 1 representative each |

Selected staff of the RSD and the respective HRMS staff in the Host Regions shall act as secretariat during the workshop. A report on the Regional Cluster Workshops will be submitted to HRMS-Central Office 15 days after the completion of the 4 workshops.

Attendance of the participants shall be on official time. Each participant shall be charged a registration fee in cash or checks to cover the food, accommodation and workshop materials with the amount prescribed by the Host Regions authorized in the Regional Special Order signed by the Regional Executive Director payable to the concerned Host Regions.

Transportation and travelling expenses shall be charged against their respective offices subject to the usual accounting and auditing rules and regulations.

This order takes effect immediately and shall remain in force for the duration of the above-mentioned Assessment-Workshop.


RENATO A. DE RUEDA
OIC, Office of the Secretary