



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52
929-66-20 • 929-66-33 to 35
929-70-41 to 43

JAN 27 2003

DENR SPECIAL ORDER

NO. 2003 - 40

**SUBJECT : RECONSTITUTING THE POLICY TECHNICAL
WORKING GROUP**

In the interest of the service and to ensure that proposed policies and/or policy amendments are properly prepared, deliberated, harmonized and coordinated with the concerned offices, the following guidelines are hereby prescribed:

Section 1. All proposed policy issuances concerning the environment and natural resources and/or in support of the government's priority thrusts, programs and projects shall be presented to and reviewed by the Policy Technical Working Group (PTWG) prior to recommendation for approval of the Secretary.

Section 2. The PTWG is hereby reconstituted and shall consist of the following:

Chairperson : Director, DENR Planning and Policy Studies Office

Members : Representatives of the following:

Director, Forest Management Bureau
Director, Protected Areas and Wildlife Bureau
Director, Environmental Management Bureau
Director, Land Management Bureau
Director, Mines and Geosciences Bureau
Director, Ecosystems Research and Development
Bureau
Executive Director, Coastal and Marine
Management Office
Director, DENR Legal Service
Head Executive Assistant

The members of the PTWG shall be senior technical personnel and/or occupy a position not lower than a Division Chief who shall be provided with the corresponding authority to decide on behalf of his/her bureau/office.

Section 3. The PTWG shall hold regular weekly meetings to review the proposed policy issuances and may call on or invite other officials and employees of the DENR and the attached agencies depending upon the subject matter being reviewed.

The PTWG may likewise invite representatives from other agencies, institutions, organizations, industry, etc. and/or conduct round table discussions to further refine the policy proposals under review.


Section 4. The final drafts of all policy proposals, after review by the PTWG shall be submitted to the Secretary through the Undersecretary for Policy and Planning, who shall ensure consultation with the other members of the DENR Executive Committee (Execom) or presentation during the regular meetings of the Execom.

Section 5. The Policy Studies Service shall provide secretariat services to the PTWG that shall include, among others, the following:

- a. provide and consolidate inputs/comments/recommendations on proposed policy issuances;
- b. consult/coordinate with the concerned DENR offices and other agencies and stakeholders;
- c. prepare the final draft of the proposed policy issuances; and
- d. assist the Public Affairs Office (PAO) in the preparation and dissemination of information on the policy issuances.

Section 6. All expenses incurred in relation to the performance of the Group's tasks shall be chargeable against the Department's funds.

Section 7. This Order shall take effect immediately and revokes Special Order No. 98-1099, Special Order No. 99-1205 and other orders that are inconsistent herewith.


ELISEA G. GOZUN 1/24
Secretary