



Department of Environment and Natural Resources

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JUN 02 2003

SPECIAL ORDER
NO. 2003- 418

SUBJECT: DESIGNATING MS. FLORADEMA G. COLORADO AS PETTY CASH FUND CUSTODIAN FOR THE PEMSEA- MANILA BAY ENVIRONMENTAL MANAGEMENT PROJECT (MBEMP)

In the interest of the service, Ms. FLORADEMA G. COLORADO is hereby designated as Petty Cash Fund Custodian for the PEMSEA-Manila Bay Environmental Mgt. Project (MBEMP) in addition to her present duties without additional compensation.

Ms. Colorado shall be allowed to hold cash advance in the amount of TWENTY THOUSAND PESOS(P20,000.00) with the following breakdown per object.

Object 07 (Supplies and Materials)	- P15,000.00
Object 29 (Other Services)	- 5,000.00
Total	- P20,000.00

This is chargeable against PEMSEA-MBEMP/PMO funds to defray emergency needs of supplies and materials and other miscellaneous expenses subject to the availability of funds and the usual accounting and auditing rules and regulations.

Said cash advance shall be used solely for the purpose for which it is intended and shall be liquidated when no longer needed.

This Order takes effect immediately.


ROLANDO L. METIN
Undersecretary