



Republic of the Philippines  
Department of Environment and Natural Resources  
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JUN 17 2003

**SPECIAL ORDER**

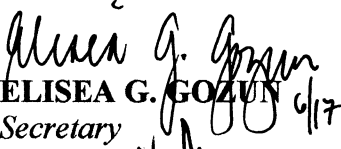
No. 2003- 473

**SUBJECT : EXEMPTING DRIVER III RUBEN R. MONTEROLA OF  
THE OFFICE OF THE SECRETARY FROM THE BUNDY  
CLOCK REQUIREMENT**

In consideration of the special nature of the function and variable work schedule of *Driver III Ruben R. Monterola* who is assigned at the Office of the Secretary, he is hereby exempted from the Bundy Clock requirement in registering his official time.

As provided under Section 2, Rule XVII of the Omnibus Rules and Implementing Book V of EO 292 and CSC Memo Circular No. 21, series of 1991, Mr. Monterola shall nevertheless keep a daily record of his attendance and submit a duly certified copy to the Personnel Division to support his claim for salary and other claims.

This exemption shall be valid for the period covered by Mr. Monterola's plantilla or until revoked in writing.

  
ELISEA G. GOZUN  
Secretary

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