



Republic of the Philippines
Department of Environment and Natural Resources
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JUL 18 2003

DENR Special Order
No. 2003 - 573

SUBJECT: AUTHORIZING THE ATTENDANCE OF ELENA FLORENCIA R. ALCOBER ~~TO~~ THE CIVIL SERVICE COMMISSION (CSC) TRAINING ON LEAVE ADMINISTRATION TO BE HELD ON JULY 21-22, 2003 AT THE SULO HOTEL, Q.C.

In the interest of the service and in order to upgrade the knowledge and skills of Ms. Elena Florencia R. Alcober, Human Resource Management Officer I of the Personnel Division regarding leave administration, she is authorized to attend the CSC Leave Administration Course for Effectiveness (LACE) to be held on July 21-22, 2003 at the Sulo Hotel, Quezon City.

The training fee in the amount of Three Thousand Pesos (P3,000) shall be charged to the Administrative Service funds, subject to the usual accounting and auditing rules and regulations.

This Order takes effect on the dates specified.


ROLANDO L. METIN
Undersecretary
Management and Technical Services