



Republic of the Philippines
Department of Environment and Natural Resources
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JUL 28 2003

SPECIAL ORDER
No. 2003 - 600

**SUBJECT: CREATION OF A TASK GROUP TO DEVELOP
ADDITIONAL GUIDELINES REGARDING THE
PERFORMANCE EVALUATION SYSTEM (PES)**

In line with Civil Service Commission Memorandum Circular No. 13, S. 1999 on the Revised Policies on the PES, an interim body is hereby created to be composed of the following:

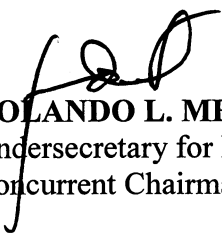
Director Ramon M. Ezpeleta	- Chairman Administrative Service
Mr. Rolando R. Castro	- Member Personnel Division
Ms. Miriam M. Marcelo	- Member Office of the Director, Administrative Service
Mr. Tito D. Abrera	- Member HRMS/DENREU
Ms. Dolores R. Prudente	- Secretariat Personnel Division

The group shall perform the following functions/tasks:

1. Define clearly the procedure for setting the targets for supervisors;
2. Develop a system for addressing grievances regarding the PES;
3. Propose sanctions to both supervisors and employees for not complying with the PES.

They shall submit their proposals/recommendations not later than August 31, 2003.

This Order shall take effect immediately.


ROLANDO L. METIN
Undersecretary for Management and Technical Services
Concurrent Chairman, Performance Evaluation Review Committee