



Republic of the Philippines
Department of Environment and Natural Resources
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929-6626 loc. 2012 - 2014

JUL 29 2003


SPECIAL ORDER
NO. 2003- 613

**SUBJECT : REASSIGNMENT OF CASUAL UTILITY WORKER
GLORIA S. BANCIFRA FROM THE GENERAL
SERVICES DIVISION, DENR-CENTRAL OFFICE
TO THE OFFICE OF THE UNDERSECRETARY
FOR FIELD OPERATIONS**

In the interest of the service and in order to have an uninterrupted flow of work specifically in the handling of incoming and outgoing documents at the Office of the Undersecretary for Field Operations due to reassignment of Utility Worker Fe Bantulod to CENRO Trece Martirez City, Cavite, **Ms. Gloria S. Bancifra**, Casual Utility Worker, is hereby reassigned from the General Services Division, DENR Central Office, to the aforementioned office.

As such, she shall clear herself of all work, property and financial responsibilities from her present place of work before reporting to her new assignment. She shall furnish the Personnel Division of a copy of her Reporting for Duty for record purposes.

This Order shall take effect immediately.


DEMETRIO L. IGNACIO, JR.
Officer-In-Charge
Office of the Secretary