



## Department of Environment and Natural Resources

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FEB 03 2003

### SPECIAL ORDER

No. 2003 - 64

**SUBJECT : AUTHORIZING THE ATTENDANCE AND PARTICIPATION OF SOME DENR OFFICIALS/PERSONNEL IN THE DENR-CARP STRATEGIC PLANNING AND PROGRAMMING WORKSHOP ON FEBRUARY 9-11, 2003 AT SAN FERNANDO CITY/ ANGELES CITY**

In the interest of the service and in line with the Planning and Budgeting Guidelines under the Department's SONA Commitment, the following personnel are hereby authorized to attend the DENR-CARP Strategic Planning and Programming Workshop on February 9-11, 2003 at San Fernando City / Angeles City.

#### A. Central Office

1. One (1) representative from the Office of the Secretary
2. Office of the Undersecretary Manuel D. Gerochi
  - 2.1. USEC Manuel D. Gerochi
  - 2.2. One (1) technical staff
3. Lands Management Bureau
  - 3.1. Director Concordio D. Zuniga
  - 3.2. One (1) technical staff
4. Planning and Policy Studies Office
  - 4.1. Director Lilia Raflores or one (1) representative
  - 4.2. Ms. Juliet Texon or one (1) representative
5. DENR-CARP National Secretariat
  - 4.1. Head, DENR-CARP National Secretariat
  - 4.2. Ten (10) Technical Staff
  - 4.3. Five (5) Administrative Staff

#### B. Regional Office (Except NCR)

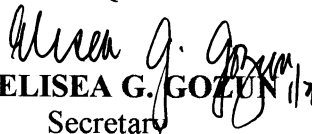
1. All Assistant Regional Executive Directors for Operations
2. All Assistant Regional Executive Directors for Technical
3. All Deputy Head, DENR-CARP Regional Secretariat

The regions and PENROs/CENROs are enjoined to conduct their regional/provincial assessment and planning workshop pursuant to the planning and budgeting guidelines and come up with the following output to be presented in the national workshop, to wit:

1. Monthly commitment/targets broken down by Province/CENRO and per quota of land investigator under Patent Processing and Issuance (PPI)
2. Implementation Schedule of Public Land Survey (PLS)
3. Evaluation of 4<sup>th</sup> Quarter catch up plan and action plan for the next two (2) quarters of CY 2003 based on the Status of Survey and Titling implementation under DAR-ADB-ARCP
4. Inventory of pending survey returns of IVAS as forwarded at the DAR as of December 31, 2002

All workshop related costs and traveling expenses of the Central Office participants shall be charged against OSEC allocation under the Agrarian Reform Fund (ARF). No registration fee shall be charged for the regional participants. However, their traveling expenses shall be charged against their respective regional allocation under ARF and DAR-ADB-ARCP budget (for those regions involved in DAR-ADB-ARCP), subject to the usual accounting and auditing rules and regulations.

This Order takes effect on the dates specified herein.

  
ELISEA G. GOZUN  
Secretary