



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52
929-66-20 • 929-66-33 to 35
929-70-41 to 43

FEB 03 2003


DENR SPECIAL ORDER
NO. 2003 - 69

**SUBJECT: DESIGNATION OF MS. MARILYN Q. LANDICHO,
EXECUTIVE ASSISTANT IV, AS OFFICER-IN-CHARGE,
HEAD EXECUTIVE ASSISTANT, OFFICE OF THE
SECRETARY, DENR, DILIMAN, QUEZON CITY**

In the interest of the service and to have a standard flow of documents at the Office of the Secretary, **MS. MARILYN Q. LANDICHO**, Executive Assistant IV is hereby designated as the **OIC, Head Executive Assistant**, Office of the Secretary, DENR, Diliman, Quezon City.

As such, she shall perform and discharge all the functions and assume all the responsibilities of the HEA and shall be entitled to Representation, Transportation and all other emoluments pertaining to the office subject to the usual accounting and auditing rules and regulations.

This Order shall take effect immediately and supersedes/revokes all previous orders inconsistent herewith.


ELISEA G. GOZUN
Secretary