



Republic of the Philippines  
Department of Environment and Natural Resources  
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SEP 03 2003

**DENR SPECIAL ORDER**  
No. 2003 - 722

**SUBJECT : DESIGNATING MS. LOREMILLA C. YUMANG AS PETTY CASH CUSTODIAN OF THE OFFICE OF THE ASSISTANT SECRETARY FOR GENERAL LEGAL SERVICES**

In the interest of the service and for the effective and efficient implementation of the day to day activities of the office of the Assistant Secretary for General Legal Services, Loremilla C. Yumang, Executive Assistant IV of aforesaid Office is hereby designated in concurrent capacity as Petty Cash Custodian.

As Special Disbursing Officer, she shall be allowed to maintain a cash advance of P50,000. broken down as follows:

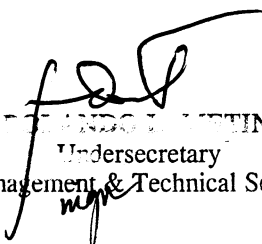
<b>Supplies (07)</b>	-	<b>P 45,000.00</b>
<b>Other Services (029)</b>	-	<b>5,000.00</b>

She must immediately liquidate the said cash advance when no longer needed.

She shall be guided by all existing accounting and auditing rules and regulations in handling said cash advance.

All expenses to be incurred by Ms. Yumang in connection with her designation shall be charged against 11-F Legal Service funds.

This Order takes effect immediately and shall remain in force until revoked.

  
FANDO MARTIN  
Undersecretary  
Management & Technical Services