



Republic of the Philippines  
Department of Environment and Natural Resources  
Visayas Avenue, Diliman, Quezon City  
Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52  
929-66-20 • 929-66-33 to 35  
929-70-41 to 43

SEP 30 2003

**SPECIAL ORDER**

No. 2003 806

**SUBJECT : DESIGNATION OF MS. ELVIRA S. CAPARAS AS  
OFFICER-IN-CHARGE, OFFICE OF THE DIRECTOR  
FOR FINANCIAL AND MANAGEMENT SERVICE.**

In the interest of the service and in the absence of a duly appointed Director for FMS, Department Chief Accountant **ELVIRA S. CAPARAS** is hereby designated as Officer-in-Charge – Office of the Director for Financial and Management Service.

As such, she shall perform and discharge the functions of the said office and shall sign as follows:

**ELVIRA S. CAPARAS  
OIC, Office of the Director  
Financial and Management Service  
In Concurrent Capacity**

This Order takes effect immediately and shall automatically be revoked upon the assumption of the FMS Director.

*Elisea G. Gozun*  
**ELISEA G. GOZUN**  
Secretary