

Republic of the Philippines Department of Environment and Natural Resources Visayas Avenue, Diliman, Quezon City

Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52 929-66-20 • 929-66-33 to 35 929-70-41 to 43

OCT 0 3 2003

SPECIAL ORDER No. 2003 - 828

SUBJECT:

AUTHORIZING DENR INFORMATION OFFICERS TO PARTICIPATE IN THE POWER POINT

PRESENTATION WORKSHOP ON OCTOBER 3,

2003 AT DENR CENTRAL OFFICE

In the interest of the service and in order to upgrade the capability of information officers on software application, the following are hereby authorized to participate in the above-cited workshop on October 3, 2003 at the DENR Central Office:

- 1. All Chiefs, RPAOs
- 2. Designated Information Officers of all Bureaus/Attached Agencies
- 3. All Chiefs, EEID-EMB
- 4. Central Office EEID-EMB
- 5. Central Office PAO Staff
- 6. Central Office MISD Staff

Participants are expected to come up with a presentation done in power point at the end of the workshop.

Transportation and related expenses of the participants shall be charged against funds of their respective offices subject to the usual accounting and auditing rules and regulations.

Workshop expenses such as food and accommodation, venue, supplies, and others shall be charged against the IEC funds of DENR subject to the usual accounting and auditing rules and regulations.

This Order takes effect only on October 3, 2003.

Secretary