

OCT 0 8 2003

DENR SPECIAL ORDER No. 2003-___835____

SUBJECT: REASSIGNMENT OF MS. LOLITA C. PUERTOLLANO,

COMPUTER OPERATOR I, CASUAL, TO THE RECORDS

DIVISION

In the interest of the service, Ms. Lolita C. Puertollano, presently assigned at the Medical and Dental Clinic, is hereby reassigned to the Records Division.

As such, she shall clear herself of all work, money and property accountabilities from her present place of work before reporting to her new assignment.

This order shall take effect immediately and supersedes all orders inconsistent herewith.

ROLANDO L. METIN

Undersecretary